**DMP大湾区工业博览会 23-26/11/2021**



# 酒店订房表 / Hotel Reservation Form

请传回酒店订房部 日期

Please send by email or fax to your choice of Hotel: Date:

□ 预订Reservation □ 修改Amendment □ 取消Cancellation

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **订房资料**  **Reservation Details** | 订房Booking 1 | | | 订房Booking 2 | | | 订房Booking 3 | | |
| 宾客姓名1  Guest Name: |  | | |  | | |  | | |
| 宾客姓名2  Guest Name: |  | | |  | | |  | | |
| 到达日期  Arrival Date: |  | | |  | | |  | | |
| 离开日期  Departure Date: |  | | |  | | |  | | |
| 房间种类  Type of Room: |  | | |  | | |  | | |
| 晚数  No. of Night: |  | | |  | | |  | | |
| 付款方式  Method of Payment: |  | | 订房者  Booked By: | |  | | |  | |
| 公司名称  Company Name: |  | | | | | | | | |
| 地址  Address: |  | | |  | | |  | | |
|  |  | | |  | | Email: |  | | |
| 电话  Tel. No.: |  |  | | | | 传真  Fax No.: |  | |  |
| 特别要求  Special Request: |  | | | | | | | | |
|  |  | | | | | | | | |

**信用卡订房资料Credit Card Guarantee Information**

|  |  |  |  |
| --- | --- | --- | --- |
| 持卡者姓名  Name of Card Holder: |  | | |
| 信用卡类别  Type of Credit Card: |  | 信用卡号码  Credit Card Number: |  |
| 信用卡到期日  Expiry Date: |  | 持卡者签名  Signature: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | ＜Hotel Confirmation 酒店回复确认＞ | | | |  |
|  | 房间价格  Room Rate: |  | | |  |
|  | 经手人  Confirmed By: |  | 日期  Date: |  |  |
|  | 备注  Special Remark: |  | | |  |